

Personal Information

_____	_____
First Name	Last Name	EMPLID
<input type="checkbox"/> \$15.00 (Exchange with a non-proximity ONEcard)		
<input type="checkbox"/> \$25.00 (Replacement for lost/stolen proximity ONEcard)		

Authorized Approver

_____	_____	_____
First Name	Last Name	Phone Number
_____
Department	Speedcode	Account

Signature

Once completed, bring this form along with your government issued photo ID (e.g Driver’s License, Passport) to the ONEcard Office at 9104 HUB Mall. If neither are available, two pieces of Government Issued non-photo ID may be accepted (Health Care, Birth Certificate, Social Insurance card, etc).

In addition we require current photos (less than 2 years old) to be printed on ONEcards, Proximity Cards, and ID Badges at the time of issuance. Please upload your photo ahead of time at www.onecard.ualberta.ca/PhotoUpload or be prepared to have your photo taken in our office.

For more information, contact the ONEcard Office at (780) 492-7924 or onecard@ualberta.ca.

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of managing the authority to collect personal information from others process.

For ONEcard Office Staff Use		
Order Completed By:		
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Name (Printed)	Initials	Date